



# Inner East Community Committee

Burmantofts & Richmond Hill, Gipton & Harehills,  
Killingbeck & Seacroft

**Meeting to be held in Dame Fanny Waterman  
Community Centre, Coldcotes Grove, Leeds LS9  
6QJ**

Wednesday, 13th June, 2018 at 6.00 pm

**Councillors:**

- |                   |   |                                |
|-------------------|---|--------------------------------|
| R Grahame         | - | Burmantofts and Richmond Hill; |
| A Khan            | - | Burmantofts and Richmond Hill; |
| D Ragan           | - | Burmantofts and Richmond Hill; |
| S Arif            | - | Gipton and Harehills;          |
| A Hussain (Chair) | - | Gipton and Harehills;          |
| K Maqsood         | - | Gipton and Harehills;          |
| P Drinkwater      | - | Killingbeck and Seacroft;      |
| K Dye             | - | Killingbeck and Seacroft;      |
| D Jenkins         | - | Killingbeck and Seacroft;      |

Please note: An informal workshop with Councillors, local residents and stakeholders will be held at the end of the formal meeting on the theme of "Community Engagement Plan and priority setting for 2018/19"





## **Co-optees**

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*Images on cover from left to right:  
Burmantofts and Richmond Hill - Burmantofts stone; East End Park  
Gipton & Harehills - Fairway Hill; Bankstead Park  
Killingbeck & Seacroft – Seacroft Hospital clock; Seacroft village green*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>CHAIRS OPENING REMARKS</b></p>	
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	
6			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to <b>10 minutes</b> may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
8			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the previous meeting held 22<sup>nd</sup> March 2018</p> <p>(Copy attached)</p>	1 - 6
9			<p><b>MATTERS ARISING</b></p> <p>To note any matters arising from the minutes</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>APPOINTMENT OF CO-OPTEEES TO COMMUNITY COMMITTEES</b></p> <p>To consider the report of the City Solicitor inviting Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2018/2019 municipal year</p> <p>(Report attached)</p>	7 - 10
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</b></p> <p>To consider the report of the Chief Officer Housing Management seeking Ward Councillor nominations from the Community Committee to the 'Inner East' and 'Outer East' Housing Advisory Panels (HAPs)</p> <p>(Report attached)</p>	11 - 16
12	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2018/2019</b></p> <p>To consider the report of the City Solicitor which notes the appointment of Councillor A Hussain as Chair of the Community Committee for 2018/19 as agreed at the recent Annual Council Meeting, and also invites the Committee to make appointments to the following, as appropriate:-</p> <ul style="list-style-type: none"> <li>• Outside Bodies;</li> <li>• One representative to the Corporate Parenting Board;</li> <li>• Community Committee Champions, and</li> <li>• The Children's Services Cluster Partnerships.</li> </ul> <p>(Report attached)</p>	17 - 26

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>FINANCE REPORT - JUNE 2018</b></p> <p>To consider the report of the East North East Area Leader which provides an update on the 2017/18 Wellbeing budget, including details of any new projects for consideration. The report also details decisions taken by delegated authority since the last community committee meeting.</p> <p>(Report attached)</p>	27 - 36
14	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>COMMUNITY COMMITTEE UPDATE REPORT - JUNE 2018</b></p> <p>To consider the report of the East North East Area Leader which provides an update on the work programme of the Inner East Community Committee and the Communities Team, including recent successes, current challenges and on-going pieces of work.</p> <p>(Report attached)</p>	37 - 46
15			<p><b>COMMUNITY COMMENT</b></p> <p>To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting.</p> <p>A time limit for this session has been set at <b><u>10 minutes.</u></b></p> <p>Due to the number and nature of comments it will not be possible to provide responses immediately at the meeting; however, members of the public shall receive a formal response within 14 working days.</p> <p>If the Community Committee runs out of time, comments and feedback on the reports may be submitted in writing at the meeting or by email (contact details on agenda front sheet).</p>	
16			<p><b>DATE AND TIME OF NEXT MEETING</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b><i>Please note: An informal workshop with Councillors, local residents and stakeholders will be held at the end of the formal meeting on the theme of "Community Engagement Plan and priority setting for 2018/19".</i></b></p> <p><b>MAP OF VENUE</b></p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	47 - 48

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## INNER EAST COMMUNITY COMMITTEE

THURSDAY, 22ND MARCH, 2018

**PRESENT:** Councillor A Khan in the Chair

Councillors S Arif, C Dobson, R Grahame,  
G Hyde, D Ragan and B Selby

**CO-OPTEEES –** Robert Field – Burmantofts & Richmond Hill CLT  
Mr P Rone – Burmantofts & Richmond Hill CLT

### **48 Chairs Opening Remarks**

Councillor Khan welcomed all present to the meeting, noting that this would be the last Community Committee before the May 2018 local elections and he expressed best wishes to all Committee Members seeking re-election.

The Chair reported that Councillor G Hyde and Councillor B Selby would be retiring from the Council at the election and he expressed his thanks and appreciation on behalf of the Committee and local residents for their hard work and support for the locality during their time as Councillors. Councillor G Hyde gave a brief response, supporting the work of the Community Committee and outlining the achievements in East Leeds so far.

Councillor Khan also noted the birthdays of Councillors Arif and Ragan.

### **49 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **50 Exempt Information - Possible Exclusion of the Press and Public**

The agenda contained no exempt information.

### **51 Late Items**

No formal late items of business were added to the agenda however Members were in receipt of an additional schedule of proposed dates for consideration (Minute 59 refers)

### **52 Declarations of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interest.

### **53 Apologies for Absence**

Apologies for absence were received from Councillors A Hussain and K Maqsood and it was noted that Councillor Selby would arrive later.

### **54 Wellbeing Report and Budget for 2018/19**

Neil Young, Area Officer, presented a report on the current budget position for the Committee, including details of decisions taken under delegated authority for the area since the last meeting in December. The report also looked ahead to the allocated budget of £228,850.00 for 2018/19.

Members noted the projected carry forward of £45,000.00 from the 2017/18 year which would provide the Committee with a total budget of £273,850.00.

During discussions, Members considered proposed top-slicing arrangements to secure funds for the ward pots, community engagement etc. and noted receipt of the detail of the 2018/19 Budget as set out in Appendix 3 of the report:

Members noted that recommendations on the YAF applications detailed at paragraphs 24 to 35 funding from the 2018/19 YAF budget could not be progressed as the advisory Children and Young People Sub Group had not met as anticipated, these applications would be deferred.

**RESOLVED -**

- 1) To note the Wellbeing spend to date and current balances for the 2017/18 financial year (as detailed in Appendix 1).
- 2) To note the Wellbeing funding decisions made by delegated authority since the date of the last Community Committee (as detailed in paragraphs 17 to 21 of the submitted report).
- 3) To note the new Wellbeing and Youth Activities Fund applications that have been received.
- 4) To defer the Youth Activity Fund applications detailed at paragraphs 24 to 35 of the submitted report.
- 5) That the proposed Wellbeing budget for 2018/19 be approved, as detailed in Appendices 2 and 3 of the report.

(Councillor Arif left the meeting at this point)

**55 Quorum of the meeting**

The Chair noted that as there were no Members present from the Gipton and Harehills ward, the meeting was inquorate (Council Procedure Rule 28.3 refers) and Members were advised that no formal decisions could be made but recommendations could be made for ratification at a future meeting or for the authorised officer to take a Delegated Decision, where appropriate.

**56 Open Forum**

Members of the public addressed the meeting under the provisions of Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules (Open Forum):

East Leeds Foodbank – Bob Field gave an update on activity at the foodbank in February, and reported on the difficulties experienced during the snow when the Lincoln Green branch ran out of supplies.

Harehills locality engagement and policing – Elaine Atkinson, a local business owner, outlined her experience of the locality including fears of anti-social behaviour, of knife and acid crime, drug use, groups of men/youths congregating and the impact these issues had on the area and businesses. She provided information on an incident at Heron Foods that day. She also reported a perceived lack of communication about the work being done in the area to address these issues and to advertise the involvement of the Community Committee and Communities Team.

In response, information was provided on the work and format of the Community Committee meetings and the Harehills network. Sgt. J McNiff provided an update on the resources available for the local policing team, highlighting that the team maintains a base in the Compton Centre for reporting or advice. Comments regarding the usefulness of the Harehills Lane CCTV system were also noted. Local residents and business owners were urged to provide information whenever possible which could be acted upon. The suggestion that further work with local Councillors would be undertaken to review communication and engagement methods in the localities was noted.

**RECOMMENDED –**

- a) To note the issues raised.
- b) To refer the issues, where appropriate to the Communities Team to pursue.

**57 Minutes of the Previous Meeting**

**RECOMMENDED –** That the minutes of the previous meeting held 30<sup>th</sup> November 2017 be agreed as a correct record.

**58 Matters Arising**  
**Minute 39**

Save Fearnville Fields Campaign - It was reported that the Executive Member for Children and Families had now requested that other sites be considered. A local ward councillor provided additional detail confirming that this site was still being pursued

Murton Close ginnel – Following a site visit undertaken by West Yorkshire Police and Leeds Anti-Social Behaviour Team, which included speaking to local residents, it had been determined that there was insufficient evidence to support the closure of the ginnel.

**RECOMMENDED –** To note the information in the verbal updates.

**59 Dates, Times and Venues of Community Committee Meetings 2018/2019**

The Committee considered the report of the City Solicitor setting out a proposed schedule of meetings for the forthcoming 2018/19 Municipal Year. Members were also in receipt of an alternative schedule of dates showing Wednesday as the meeting day, rather than Thursday.

Members expressed their support to continue to organise meetings in rotation throughout the three wards; subject to availability; cost and suitability of venues.

**RECOMMENDED –**

- a) To agree to the following meeting schedule:
  - Wednesday 13<sup>th</sup> June 2018 at 6.00 pm
  - Wednesday 26<sup>th</sup> September 2018 at 6.00 pm
  - Wednesday 5<sup>th</sup> December 2018 at 5.30 pm
  - Wednesday 20<sup>th</sup> March 2018 at 6.00 pm  
(with an informal community workshop to be scheduled prior to the business meetings)

- b) To agree to continue to alternate the meeting venues throughout the three wards within the Inner East area.

## **60 Inner East Policing Update**

The Committee received a presentation from Sgt. John McNiff and Chief Inspector Anwar Mohammed on the new Neighbourhood Policing Team structure for Leeds, and specifically for East Leeds which was due to be launched on 26th March 2018.

The following key points were highlighted:

- The inner East and outer East policing teams would now fall within the East Leeds Partnership Working Area (PWA) with a single strategic lead to oversee neighbourhood policing in the district – Ch. Ins. Mohammed.
- The new structure would give greater flexibility to deploy officers to respond to any incidents within the PWA.
- The neighbourhood policing model had been retained, with no loss of Ward Officers or PCSO's in the east Leeds area.
- Ward Officers and PCSO's were allocated to defined geographical areas, with 14 PCSOs based in the Compton Centre for the Gipton & Harehills and Burmantofts & Richmond Hill wards, with the Killingbeck & Seacroft PCSO's co-located with West Yorkshire Fire and Rescue Service at the York Road base.
- There would be continued recruitment and training of PCSOs and further recruitment of Ward Officers, with bespoke training to support those working in neighbourhood policing for the first time.

Discussions considered the following issues:

- The level of deployment in each of the three wards, and the calculations used to allocate officers, based on demand through a review of crime reports, risk and threat. There was concern at a perceived imbalance of officer deployment, noting that each ward experienced its own problems; and further information was requested to provide the details to support the allocations:
  - Burmantofts & Richmond Hill 4 PCs and 9 PCSOs
  - Gipton & Harehills 8 PCs and 14 PCSOs
  - Killingbeck & Seacroft 3 PCs and 6 PCSOs
- Asset management and the public's desire for the former Killingbeck Police Station to be brought back into use.
- The effectiveness of the 101 reporting phone line.
- The enforcement of Public Space Protection Orders to prevent drinking alcohol in the street.
- The deployment of road traffic officers throughout the East Leeds PWA to focus on front line function; and their availability to enforce the 20 MPH speed limit within the locality when needed.

In conclusion, the Chair acknowledged the challenging nature of some of the localities within the East Leeds PWA and he thanked local Police Sergeants

McNiff, Leadbeater and Saeed for their work in the area. Councillor Khan also expressed best wishes to the Chief Inspector in his new role.

#### **RECOMMENDATIONS**

- a) To note the contents of the report and the comments made during discussions.
- b) To thank Ch. Ins. Mohammed and Sgt. McNiff for their presentation to the meeting
- c) To request that officers attend future ward member briefings to further discuss the consultation undertaken and calculations used to allocate officers within the wards.

#### **61 Community Committee Update Report - March 2018**

Neil Young, Area Officer, presented an update report on the Inner East CC work programme, including recent successes and challenges and ongoing pieces of work. The report outlined follow up work undertaken since previous workshops and the work of the Committee's sub groups. Recent community events held during the summer were also featured.

Clean Air Zone - James Hulme, Programme Officer, LCC Resources & Housing provided information on the Leeds Clean Air Zone to be implemented by 2020 and intended to improve air quality and reduce health impacts. Some 8000 responses had been received to public consultation undertaken between January and February 2018 and the analysis of these along with business representations would help inform the future plans. Members welcomed the report that funding was available to support small and medium sized businesses to make the transition to compliant vehicles.

**RECOMMENDED** – That the contents of the report and the comments made during discussions be noted.

#### **62 Community Comment**

No matters were raised by Members of the public in relation to the formal Committee reports.

#### **63 Date and Time of next meeting**

**RECOMMENDED** – To note the date and time of the next meeting is proposed as Wednesday 13<sup>th</sup> June 2018 at 6.00 pm (with a workshop to follow the meeting).

#### **64 Closing Remarks**

To conclude, Councillor Khan led the meeting in thanking Councillor Selby for his work in the locality and with the Committee and wished him well for the future. Councillor Selby gave a brief response outlining his time working in East Leeds as a Councillor and wished the Committee continued success in the future.

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**Report of: City Solicitor**

**Report to: INNER EAST COMMUNITY COMMITTEE (Burmantofts & Richmond Hill; Gipton & Harehills; Killingbeck & Seacroft).**

**Report author: Helen Gray (0113 37 88657)**

**Date: 13<sup>th</sup> June 2018 For decision**

## **Appointment of Co-optees to Community Committees**

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### **Purpose of report**

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2018/2019 municipal year.

### **Main issues**

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This would preclude co-optees participating on matters such as Wellbeing funding applications for example.

## Options

8. Previously the Inner East Community Committee received nominations for co-option from the Burmantofts & Richmond Hill Community Leadership Team (CLT). Members are invited to give consideration to continuing the appointment of co-optees to the Community Committee.
9. In doing so, Members are asked to note that Burmantofts & Richmond Hill CLT will meet on Tuesday 13<sup>th</sup> June 2018 and any nominations coming forward from that meeting will be verbally reported to the Community Committee for consideration as co-opted members of the Community Committee for the duration of the 2018/19 municipal year.

## Corporate considerations

### a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

### b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

### c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

### d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

## Conclusion

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of non-voting co-optees for the duration of the 2018/19 municipal year.



## **Recommendations**

11. The Community Committee is requested to:
  - a) Consider continuing the appointment of co-optees to the Community Committee.
  - b) Receive and approve the appointment of those non-voting co-optees nominated by the Burmantofts & Richmond Hill Community Leadership Team – as reported to the Committee meeting, for the duration of the 2018/19 municipal year, in order to support the work of the Committee.

## **Background information**

- **Not Applicable**

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**Report of: Jill Wildman, Chief Officer Housing Management**

**Report to: Inner East Community Committee - Burmantofts and Richmond Hill, Gipton and Harehills and Killingbeck and Seacroft Wards.**

**Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612**

**Date: 13 June 2018**

**For decision**

## **Community Committee nominations to Housing Advisory Panels (HAP)**

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### **Purpose of report**

1. To seek Ward Councillor nominations from the Community Committee to the 'Inner East' and 'Outer East' Housing Advisory Panels (HAPs)

### **Main issues**

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the Inner East Community Committee – which is split into two HAPs due to the large number of Council homes.
3. The 'Inner East' HAP includes Gipton and Harehills and Burmantofts and Richmond Hill Wards, and the 'Outer East HAP' covers the same geographical area as the Killingbeck and Seacroft Ward.
4. During 2017/18, Housing Leeds undertook a review of HAPs that included the views of Ward Members, tenants and others. A key theme of the review was to explore how HAPs can work more closely with Community Committees.
5. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:

- a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
  - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
  - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.
  - d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
  - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
6. Community Committees in their June 2018 round of nominations are therefore requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed should the Community Committee wish to do so).
  - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
  - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1)
7. Council nominations to the panel will also continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and local Communities Teams.

## **Corporate considerations**

8.

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

### **b. Equality and diversity / cohesion and integration**

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these

would potentially include matters relating to equality, diversity, cohesion or integration.

**c. Council policies and city priorities**

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

**d. Resources and value for money**

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

**e. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

**f. Risk management**

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

## **Conclusion**

9. The Housing Service is seeking nominations to the 'Inner East' and 'Outer East' Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

## **Recommendations**

10. The Inner East Community Committee is requested to:

- a. Nominate 1 Ward Member from the Burmantofts and Richmond Hill Ward and 1 Ward Member from the Gipton and Harehills Ward for the 'Inner East' HAP.
- b. Nominate at least 1 Ward Member from the Killingbeck and Seacroft Ward for the 'Outer East' HAP and reflecting the single ward for the HAP area, consider nominating 2 Ward Members at the Community Committees discretion.

## **Background information**

- The key functions of Housing Advisory Panels remain in principle the same as during 2017/18, and are to:
  - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
  - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local tenant and community needs.
  - More information is available from [www.leeds.gov.uk/hap](http://www.leeds.gov.uk/hap) or from the Tenant Engagement Service, 0113 378 3330 or email [housingadvisorypanel@leeds.gov.uk](mailto:housingadvisorypanel@leeds.gov.uk)

<b>Housing Advisory Panel</b>	<b>Homes</b>	<b>Wards</b>	<b>Homes</b>
Inner East	7193	Burmantofts & Richmond Hill	4469
		Gipton & Harehills	2724
Inner North East	3079	Chapel Allerton	1959
		Moortown	495
		Roundhay	623
Inner North West	6302	Headingley & Hyde Park	509
		Little London & Woodhouse	1965
		Kirkstall	2489
		Weetwood	1339
Inner South	6478	Beeston & Holbeck	2472
		Hunslet & Riverside	1824
		Middleton Park	2182
Inner West	5697	Armley	2708
		Bramley & Stanningley	2989
Outer East	4478	Killingbeck & Seacroft	4478
Outer North East	2384	Alwoodley	1141
		Harewood	390
		Wetherby	853
Outer North West	3660	Adel & Wharfedale	648
		Guiseley & Rawdon	708
		Horsforth	900
		Otley & Yeadon	1404
Outer South	4230	Ardley & Robin Hood	898
		Morley North	938
		Morley South	1110
		Rothwell	1284
Outer South East	5470	Crossgates & Whinmoor	1888
		Garforth & Swillington	894
		Kippax & Methley	1140
		Temple Newsam	1548
Outer West	5041	Calverley & Farsley	735
		Farnley & Wortley	2555
		Pudsey	1751

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**Report of: City Solicitor**

**Report to: INNER EAST COMMUNITY COMMITTEE (Burmantofts & Richmond Hill; Gipton & Harehills; Killingbeck & Seacroft)**

**Report author: Gerard Watson 0113 37 88664**

**Date: 13<sup>th</sup> June 2018 For decision**

## **Community Committee Appointments 2018/2019**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor A Hussain as Chair of the Community Committee for 2018/19 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
  - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
  - One representative to the Corporate Parenting Board;
  - Community Committee Champions, as listed; and
  - Those Children's Services Cluster Partnerships, also as listed.

### **Main issues**

1. **Noting Appointment of Community Committee Chair for 2018/19**
2. Members are invited to note the appointment of Councillor A Hussain as Chair of the Community Committee for 2018/19, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at **Appendix 1** are those organisations.
5. **Appointments to Community Committee 'Champions'**
6. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community

Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

7. **Appointments to Children's Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be designated as a 'Community & Local Engagement' appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

## Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / **Appendix 1**. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2018/2019**

19. This year there is **one** appointment which are due for review/determination relation to the following organisations:-

Richmond Hill Elderly Action

**Local Housing Advisory Panels**

20. As was the case in 2017/18, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

## 25. Corporate Parenting Board

26. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the ‘Care Promise’ for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.

29. The Community Committee is asked to appoint **one representative** to the Corporate Parenting Board for the duration of the 2018/19 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.

30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

## 31. Children’s Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2018/19 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

<b>Cluster</b>	<b>Number of Elected Members suggested</b>	<b>Suggested Ward link</b>	<b>Current Elected Member Representation</b>
Seacroft Manston Cluster	2	1 Seacroft & Killingbeck 1 Crossgates & Whinmoor	Vacancy ---
Inner East Cluster	2	1 Burmantofts & Richmond Hill 1 Gipton & Harehills	D Ragan S Arif
2gether Cluster	2	1 Chapel Allerton / Moortown  1 Gipton & Harehills	---  S Arif

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

**b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

**c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

**d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

**e. Risk management**

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor A Hussain as Chair of the Community Committee for the duration of 2018/19, as agreed at the recent Annual Meeting of Council.

### **Background information**

- None

### **Appendix 1 – schedule of all appointments**

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period
Chapelton Citizens Advice Bureau	Yes	1	Jun-20	1	K Maqsood	Y	3 yearly
Richmond Hill Elderly Action		1	Jun-18	1	D Ragan	Y	Annual
<b>Local Housing Advisory Panel(s)</b> - Inner East HAP & Outer East HAP		4	Jun-18	4	<b>Inner East</b> - K Maqsood & R Grahame, <b>Outer East</b> - 2 x vacancies	Y	Annual

**CLUSTERS**

Seacroft/Manston		1	Jun-18	1	vacancy		Annual
Inner East		2	Jun-18	2	D Ragan & S Arif		
2Gether		1	Jun-18	1	S Arif		

**PLACES**

Number of places		10		9		10	
Places held pending review		9					
Places currently filled		1					
Number of places to fill beyond June 17		9		9			

Number of Members in the Committee Area			Percentage of Members on the Committee	Notional Places Allocated
Labour	9	9	100	10.00
Liberal Democrat	0	0	0	0.00
Conservative	0	0	0	0
Other to list				
<b>Total</b>	<b>9</b>	<b>9</b>		<b>10</b>

Group
Labour
Labour
Labour



**Report of: Jane Maxwell, East North East Area Leader**

**Report to: Inner East Community Committee – Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft**

**Report author: Neil Young, Area Officer, Tel: 0113 3367629**

**Date: 13<sup>th</sup> June 2018**

**To Note**

## **Finance Report – June 2018**

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### **Purpose of this report**

The purpose of this report is to provide Members of the Inner East Community Committee with an update on the 2017/18 Wellbeing budget, including details of any new projects for consideration and to inform the committee of decisions taken by delegated authority since the last community committee meeting.

### **Main Issues**

1. This report provides Elected Members with an update on the current position of the capital and revenue budget for the Inner East Community Committee.
2. Applications for funding received since the date of the last community committee are included in the report.
3. The report notes decisions regarding Wellbeing applications taken by delegated authority since the last Inner East Community Committee.

### **Options**

#### **Approved Youth Activity Fund applications**

1. Following a call for funding earlier in the year, applications for Youth Activity Funding were considered by Inner East ward members during March and April. As a result of this process, the following projects have been approved by Delegated Decision since the last community committee meeting in line with the 'minimum conditions', authorising revenue spend from both the 2018/19 Wellbeing budget.

<b>Project</b>	<b>Organisation</b>	<b>Wards affected</b>	<b>Amount awarded</b>	<b>Projected year of spend</b>
Active Health Project	DAZL	Gipton & Harehills, Burmantofts & Richmond Hill	£3,978	2018/19
Break Dance Workshop	DJ School UK	Burmantofts & Richmond Hill, Killingbeck & Seacroft	£1,320	2018/19
After School and Summer Activities	Heads Together	Killingbeck & Seacroft	£3,685	2018/19
Out of School Activities	LCC Youth Service	All Inner East	£8,149	2018/19
Community Hub Youth Engagement Programme	Compton Centre Community Hub	Gipton & Harehills, Burmantofts & Richmond Hill	£7,246	2018/19
Make Your Move	Academy of Northern Ballet	Burmantofts & Richmond Hill, Killingbeck & Seacroft	£4,272	2018/19
Gipton Summer Skills Camp	Street Work Soccer	Gipton & Harehills	£960	2018/19
Seacroft Summer Skills Camp	Street Work Soccer	Killingbeck & Seacroft	£1,920	2018/19
Get Active Camps	The Works Skate Park Charity	Burmantofts & Richmond Hill, Killingbeck & Seacroft	£4,312	2018/19
Community Ambassadors Programme	Youth Association	Killingbeck & Seacroft	£3,934	2018/19
Sport Hub and Summer Camp	Junior Sports Hub	Gipton & Harehills	£4,000	2018/19
First Base @ Archway	GIPSIL	Gipton & Harehills	£4,000	2018/19
Summer Camp	Gipton Together	Gipton & Harehills	£3,000	2018/19

### **New Wellbeing applications received**

2. The following Wellbeing applications have been received since the date of the last community committee. Some of these applications have been approved since being received. Others are currently undergoing consultation with the relevant ward members.
  
3. **Project:** Burmantofts Gala  
**Organisation:** Burmantofts Gala Committee  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount requested:** £ 1,500

**Projected year of spend:** 2018/19

**Decision:** Approved

4. **Project:** Compton Centre Fitness Classes  
**Organisation:** Compton Centre Community Hub  
**Wards affected:** Gipton & Harehills, Burmantofts & Richmond Hill  
**Amount requested:** £ 1,560  
**Projected year of spend:** 2018/19  
**Decision:** Pending
5. **Project:** Inner East Great Get Together  
**Organisation:** Communities Team  
**Wards affected:** Gipton & Harehills, Burmantofts & Richmond Hill  
**Amount requested:** £ 1,000  
**Projected year of spend:** 2018/19  
**Decision:** Approved
6. **Project:** Harehills Festival  
**Organisation:** Communities Team  
**Wards affected:** Gipton & Harehills  
**Amount requested:** £ 2,500  
**Projected year of spend:** 2018/19  
**Decision:** Pending
7. **Project:** Lark in the Park 2018  
**Organisation:** Community Unity  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount requested:** £ 2,000  
**Projected year of spend:** 2018/19  
**Decision:** Approved
8. **Project:** LACON 2018  
**Organisation:** Nigerian Community Leeds  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount requested:** £ 1,250  
**Projected year of spend:** 2018/19  
**Decision:** Approved
9. **Project:** Refugee Youth Project  
**Organisation:** Leeds Refugee Forum  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount requested:** £ 2,270  
**Projected year of spend:** 2018/19  
**Decision:** Approved
10. **Project:** Lincoln Green Community Centre WiFi  
**Organisation:** Communities Team  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount requested:** £ 584  
**Projected year of spend:** 2018/19  
**Decision:** Approved

**11. Project:** BRH Activity Fun Days  
**Organisation:** LCC Youth Service  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount requested:** £ 7,225  
**Projected year of spend:** 2018/19  
**Decision:** Approved

**Wellbeing projects approved by delegated decision**

12. In accordance with the 'minimum conditions' set out below – including consultation with the relevant ward members - the following projects have been approved by Delegated Decision since the last community committee meeting, authorising revenue spend from both the 2017/18 and 2018/19 Wellbeing budgets:

<b>Project</b>	<b>Organisation</b>	<b>Wards affected</b>	<b>Amount awarded</b>	<b>Projected year of spend</b>
Boggart Hill Youth Project	Street Work Soccer	Killingbeck & Seacroft	£10,000	2017/18
Community Cafe	Seacroft Community Hub	Killingbeck & Seacroft	£4,650	2017/18
Contact Support Scheme	Cross Gates & District Good Neighbours Scheme	Killingbeck & Seacroft	£4,500	2017/18
Community Defibrillator	Compton Centre Community Hub	Gipton & Harehills	£1,400	2018/19
Project Leader Salary	Harehills English Language Project	Gipton & Harehills	£1,000	2018/19
Gipton Gala	Gipton Together	Gipton & Harehills	£1,500	2018/19
Girls Zone	Get Away Girls	Gipton & Harehills	£5,000	2018/19
Ark Summer Activities	CATCH	Gipton & Harehills	£5,000	2018/19
Holiday Fun	Shantona Women's Centre	Gipton & Harehills	£3,000	2018/19
Summer Sunsatation	Leeds Street Team	Gipton & Harehills	£5,000	2018/19
MCS Bilal Centre Rent	LCC Youth Services	Gipton & Harehills	£5,000	2018/19
Compton Centre Great Get Together	Communities Team	Gipton & Harehills, Burmantofts & Richmond Hill	£1,000	2018/19
Seacroft Chance	Seacroft PCC	Killingbeck & Seacroft	£2,000	2018/19
Burmantofts Gala	Burmantofts Gala Committee	Burmantofts & Richmond Hill	£1,500	2018/19
Community	Irish Arts	All Inner East	£2,700	2018/19

Participation & Learning Programme 2018/19	Foundation			
Lark in the Park 2018	Community Unity	Burmantofts & Richmond Hill	£2,000	2018/19
Refugee Youth Project	Leeds Refugee Forum	Burmantofts & Richmond Hill	£2,270	2018/19
LACON 2018	Nigerian Community Leeds	Burmantofts & Richmond Hill	£1,250	2018/19
Lincoln Green Community Centre WiFi	Communities Team	Burmantofts & Richmond Hill	£584	2018/19
BRH Activity Fun Days	LCC Youth Service	Burmantofts & Richmond Hill	£7,225	2018/19

13. Current spends to date for the Wellbeing and Youth Activity Fund budgets are attached as **Appendix 1**. The committee is asked to note these.

## Corporate considerations

1. Wellbeing funding is used to support the annual priorities agreed by Elected Members at the March meeting of the Inner East Community Committee. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2018-19.
2. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
3. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;

c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

4. The Community Committee, supported by the Communities Team, has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
5. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
6. There is no exempt or confidential information in this report.

## **Conclusion**

The Wellbeing fund and Youth Activity Fund provides financial support for projects in the Inner East area which support the priorities set annually by the Inner East Community Committee. This report sets out the current Wellbeing budget position, including new applications, and also notes recent decisions on funding applications made by delegated authority.

## **Recommendations**

Members are asked to:

1. Note the Wellbeing spend to date and current balances for the 2018/19 financial year (Appendix 1).
2. Note new Wellbeing applications that have been received since the date of the last community committee meeting.
3. Note the decisions taken on funding applications by delegated authority, in line with the agreed 'minimum conditions'.
4. Review the minimum conditions as set out in paragraph 3 under 'Corporate Considerations' of this report, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

## **Background information**

### **Revenue**



- Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- It has been agreed that the new revenue wellbeing budget for this Community Committee for 2018/19 is £228,850. Carryover of both uncommitted and committed revenue funds from 2017/18 has also continued as well as any underspends. The total budget for 2018/19 is £273,850. It must be noted by the Community Committee that this figure includes schemes approved and ongoing from 2017/18 which are carried forward to be paid.
- As agreed at the March 2018 meeting of the Inner East Community Committee, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2018/19 as well as the amounts remaining per ward is detailed in **Appendix 1**.
- The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
- Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
- Wellbeing Fund applications are considered at the relevant Ward Member meetings, wherever possible, for Elected Members recommendations prior to the Community Committee meeting.

### **Small Grants**

- Community organisations can apply for a small grant to support small scale projects in the community. A maximum of one grant of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Community Committee meeting and are funded from a small grant pot set aside by Elected Members from their Ward allocation.

## **Community Engagement**

- The Inner East Community Committee approved an amount of £3,000 at its March 2018 meeting to spend on community engagement activities. This allocation is split equally between the three Wards.
- The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings.

## **Crime and Grime Tasking**

- Each of the priority neighbourhoods in the Inner East area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their Ward allocation to support the work of these teams; this pot is managed by the ENE Communities Team.

## **Project Monitoring Update**

- Projects which are awarded Wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved.

## **Capital Receipts Programme**

- The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- Future allocations will take place on a quarterly basis following regular update reports to Executive Board. As agreed previously by the Inner East Community Committee, all new allocations are to be divided equally between the three Wards.

## **Youth Activity Fund**

- For 2018/19, the Community Committee has been allocated £55,000 of new Youth Activity Funding (YAF). This pot of money is specifically ring-fenced for universal youth activity related projects for 8-17 year olds.
- As agreed previously by the Community Committee, all new allocations are to be divided equally between the three Wards. Details of the current balance of Youth Activity Fund (YAF) are shown in Appendix 1.







**Report of:** Jane Maxwell, East North East Area Leader

**Report to:** Inner East Community Committee – Burmantofts & Richmond Hill, Gipton & Harehills. Killingbeck & Seacroft

**Report author:** Neil Young, Area Officer, Tel: 0113 3367629

**Date:** 13<sup>th</sup> June 2018

**To Note**

## **Community Committee Update Report – June 2018**

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### **Purpose of report**

This report provides an update on the work programme of the Inner East Community Committee and the Communities Team, including recent successes, current challenges and on-going pieces of work.

### **Main issues**

1. The Compton Centre is one of the busiest Council One Stop centre in Leeds, it hosts many different council services and provides advice and support to thousands of people each year. The management team at The Compton Centre aim to make the centre even more of a community hub, particularly increasing the range of activities on offer for young people. The Inner East Community Committee have recently awarded funding from its Youth Activities fund which will enable the Compton Centre to put on a range activities for children and young people 5 evenings a week. The activities will range from sport taster sessions and games nights to construction workshops with Leeds College of Building. Plans are also progressing for a new play area within the grounds, new public exercise classes and a community café.
2. As well as with the Compton Centre, another of Inner East's community hubs has also seen some significant development in recent months. The Seacroft Community Hub at Deacon House, which opened 12 months ago has continued to go from strength to strength. The local ward members have contributed significantly towards the facility and its programme of work, providing Wellbeing funding to support an on-site community café, a Money Buddy financial advisor and a community development worker apprentice who's role – underpinned by the social prescribing model - will be to

identify gaps in local services and work with local organisations and residents groups to strengthen community links

3. Work has recently been completed transforming a wall on Glensdale Mount into a community art feature. The project led by Seagulls is the culmination of a year's work which included community consultation and participation via art workshops delivered by Zest Health for Life which resulted in the colourful mosaics which feature heavily in the design. The wall, which is part of East Park Medical Centre, was identified as an opportunity by the Burmantofts & Richmond Hill Neighbourhood Improvement Partnership for a local project that would visually lift the area. The project was funded by ward councillors, the Inner East Housing Advisory Panel and Veolia's Community Benefit Fund.



4. The March report updated the community committee on the submission stage of the first round of the Local Centres Programme (LCP) with £5m available to fund improvements to town and district centres. Following work from officers to work up schemes with Ward Members, three expressions of interest for schemes in the Inner East area were submitted. These schemes were the Seacroft shopping parades at Boggart Hill Drive and Ramshead Hill, the Ivy Mount shopping parade near East End Park and the shopping corridors comprising the Harehills district centre. All three of these schemes were approved by Executive Board on 21<sup>st</sup> March, authorising £425,000 of capital investment in Inner East. Work will now be undertaken to develop the schemes in further detail.
5. Work has begun on some key improvements to Rein Park in Seacroft with the intention of enhancing its use as a community facility. Construction of a Multi Use Games Area (MUGA) is underway which will provide a space for both formal and informal team sports and activities. It has been funded from Section 106 development money. To compliment this capital investment, a Playbox cabin has installed nearby to provide a play space and activities for younger children. The impact of this facility has

been greatly assisted by a successful funding bid to Children in Need from the LS14 Trust for an associated playworker for a three year period who will organise activities at the Playbox in conjunction with the local community.

6. Inner East YAF summer funding round. Following on from a call for funding earlier in the year, the process to fund a youth activity programme in the Inner East during the summer holidays has now been completed. Applications for Youth Activity Funding were considered by Inner East ward members during March and April. Again this year, this proved a challenging process with the total value of received applications being far in excess of the amount of Youth Activity Funding allocated to the community committee for the year. Building on the progress of last year, the results of the consultation with young people at the Inner East Youth Summit helped to shape the approval process. A list of approved applications can be found in the Finance Report (Agenda Item 13).
7. A launch event took place on 16th March 2018 at The Compton Centre to mark and celebrate the Harehills Lane Town & District Centre Improvement Scheme (TDC2). Authorised by Executive Board and shaped by ward members for Gipton & Harehills and Burmantofts & Richmond Hill, the programme of work began in 2016 to make visual improvements and road safety features to this commercial district in inner east Leeds for the benefit of local residents, commuters and visitors alike. Improvements brought by the scheme included new pedestrian crossings and a speed sign, new litter bins, improvements to Bellbrooke car park, refurbished street signs, hanging baskets, lamppost banners and several pieces of art work by artist Ian Kirkpatrick, commissioned by East Street Arts, including The Big 'H' sculpture, two 'welcome to Harehills' signposts and the striking 'Hare of Harehills' sculpture within the grounds of the Compton Centre. The launch event was attended by the Lord Mayor of Leeds.



8. Celebrations took place at the Compton Centre on 8th March 2018 to mark International Women’s Day. The event, which coincided with other similar events citywide, celebrated women’s achievements, aspirations, hopes and dreams. The event hosted activities, inspirational speakers including the Lord Mayor of Leeds, Councillor Jane Dowson, musical entertainment from Fran Bunday and food and refreshments. Then event was funded by the Inner East Community Committee and organised by staff from the Compton Centre and the Communities Team.

9.



10. Work to improve the open space and playground at Lindsey Gardens park in Lincoln Green is close to being completed. The capital scheme funded by the Burmantofts & Richmond Hill ward members, the Inner East Housing Advisory Panel and PSF has resulted in improvements to community garden area and refurbishment of the play equipment and fencing. The works were preceded by a local consultation where nearby residents were asked for their views on the improvement proposals, which were met with broad local support.

11. Every quarter, Public Health have committed to providing an update to the community committee of key pieces of work in the locality. This is attached to this report as Appendix 1.

## Conclusion

The work of the Communities Team in partnership with council departments, external partners and with elected members is working towards the priorities of the Community Committee and the aspirations of the neighbourhood improvement and ‘priority neighbourhood’ approaches. This programme of work should be seen as a work in progress which is consolidating the Community Committee’s role as a local decision-making body by strengthening the links between the local authority and the communities it serves.



## **Recommendations**

The Committee is requested to:

1. Note the contents of the report and make comment where appropriate.
2. To note the work of the Keep Harehills Tidy campaign, as contained in Appendix 1, and the recommendations in this report
3. To note the Public Health Locality Update report, as contained in Appendix 2

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## Inner East Community Committee May 2018

### Public Health Locality Update – Liz Boniface and Tina Leslie

#### Better Together – Orion Consortium

Orion (Feel Good Factor, Touchstone, Space2, Shantona and Zest) have been delivering a range of community engagement and group activities across the East North East areas. Here is an extract from their annual report;

In 2017/18, the Orion consortium worked with local people to increase community resilience, build social capital, and supported healthier lifestyles. We engaged with over 10,600 people through 199 community engagement events and over 1800 people moved on to a group/ one-to-one support accessing 112 sessions. All of our work supports people to build on their social capital by exploring their current situation via wellbeing wheels, SWEMWBS, and case studies. Through a process of co-production with the community, we are able to offer a bespoke programme of activities to meet their needs. Other key partners include Connect Well, Gp surgeries, Reginald and Compton Centre, Children Centre's, faith and community partners including churches, temples and mosques.

An example of some of the work we have carried out over the first year of the project include:

**Health and fitness activities:** such as Zumba, women only swimming, Fun time, Soca (to link in with the Carnival), Reggaecise and walking groups. The main aims of these activities are to promote a healthier life style, reduce the risk of long-term conditions and promoting social interaction.

**It & Creativity:** jewellery making, arts and craft groups, Modern Living (IT), job clubs, Mindful Textiles and Chat & Create group supporting people again to learn new skills and promote social interaction.

**Health & Wellbeing and Social Groups:** growing and cooking, confidence building, gardening, knitting, ESOL conversation clubs, men's groups, community groups and after hours social groups, alcohol support groups and weight management amongst others.

Some of the changes for partners over the year include relocating to be more accessible to the local community at a new community hub, which has enabled a programme of weekly projects and community engagement events to delivered from this new facility.

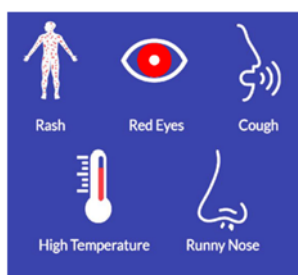
We continue to be responsive to the local community and organise our activities in conjunction with them to make sure we are addressing the needs of that community. We are also flexible enough to be able to try new things and if they do not work, stop them and pilot alternatives.

#### Measles Outbreak: Raising awareness of MMR Vaccination

There have been outbreaks of measles across a number of UK cities of which the Inner East part of Leeds has been affected. This highlights the importance of raising awareness and supporting local community members to access the MMR vaccination. For the Inner East area, this is high priority due to their being a particularly low uptake of the vaccine according the GP practice data.

#### Key messages to local community

1. Measles is circulating in the area and can be life threatening.
2. Are they registered with a GP? If so, have they had their MMR vaccination?
3. Having the MMR vaccination is FREE to all – they should make an appointment at their GP practice.
4. MMR vaccinations protects your friends and family against three highly infectious and harmful conditions - Measles, Mumps and Rubella which are all preventable.
5. If symptoms arise, they should ring their GP or 111 and stay at home. They should NOT go to their GP practice or A&E.
6. They can access more information via nhs.uk



### **Inner East Health and Wellbeing Partnership**

The Inner East Health and Wellbeing Partnership is being coordinated by Tina Leslie of the Inner East Public Health team and was held from the Compton Centre in April for its first meeting. Active Leeds, One You (support to stop smoking, eat healthily, lose weight) and Healthier You (Diabetes prevention service) were invited to present at the meeting to raise awareness of their services with local partners.

### **Lincoln Green Health Need Assessment**

A health need assessment is in progress looking at both the needs and assets that communities living in Lincoln Green experience. This is an in depth review of the available public health data for the area as well as questionnaires and interviews with community members and health professionals. This is an ongoing piece of work that links into wider engagement work happening in the area.

### **Additional information for Inner East Locality;**

- Training into enhanced illegal money lending money buddies took place end of February. The new money buddies will be situated at LS14 trust and The One Centre Lincoln Green.
- Over 1,000 winter wellbeing leaflets have been distributed across the Inner East since January.
- Safe sleeping baby box displays have been set up in all Inner East community hubs to raise awareness of key safe sleeping messages and of the new baby box scheme available to all parents with a new born across the city.
- Through partnership working between Public Health, Bellebrook Surgery and Advonet, there will be Advonet welfare rights surgeries starting in February. These will be 3 hour sessions of

which one will be in Romanian and the other in Czech to help reduce language barriers to access.

### **Leeds Let's Get Active (LLGA)**

Leeds Let's Get Active community offer (enhanced for Inner South and East Leeds) continues to be delivered by the team at Active Leeds. Since April 2017 the service has provided activity to support 3443 attendances made by 274 people. Of those, 44% were inactive (self-reported doing less than 30 mins physical activity per week) when they were first engaged. Autumn 2017 has seen the delivery of 23 different activities with 275 participants making 1365 attendances. 70% were inactive at baseline, 67% live in an area described as 10% most deprived and 43% report that their physical activity has increased 12 weeks after first attending. Examples of partnership developments include the team working with Age UK to support groups with visual impairment and Forward Leeds helping those with addiction

### **Primary Care Update**

#### Suicide Prevention in Primary Care working group

Following recommendations made in the latest Suicide Audit (link) a steering group has been established with primary care colleagues to develop an action plan to support an increased awareness and recognition of patients who may be at risk of suicide as well as the appropriate management of poor mental health.

#### Gipton and Harehills specific – MECC delivery in Primary Care

A Making Every Contact Count session was delivered to around 50 frontline primary care staff which was well received and welcomed by primary care. This is being used as best practice and there are plans to work with other primary care partnerships to continue to improve public health approaches within primary care.

### **Healthy Weight Declaration**

Leeds City Council is working towards adopting the Healthy Weight Declaration (HWD). The aim of the HWD is to achieve a local authority commitment to promoting healthy weight across all Council teams with a view to improving the health and wellbeing of the local population. The Declaration includes 14 standard commitments and the opportunity of several locally chosen priorities. It will provide the rationale and a platform to connect Council teams to work together to raise awareness and deliver on the importance of healthy weight and supporting local people to be a healthy weight. For more information contact [deborah.lowe@leeds.gov.uk](mailto:deborah.lowe@leeds.gov.uk) or on 0113 378 6049.

### **National Diabetes Prevention Programme (NDPP)**

The National Diabetes Prevention Programme, Healthier You, is an evidence based programme which offers a great opportunity to reduce type 2 diabetes (TTD) in Leeds.

Over 32,000 people in Leeds are known to be at high risk of developing TTD and 26% of those at high risk can be prevented from developing TTD by attending intensive behaviour change programmes.

The programme works through a referral system where GP's refer patients at high risk to the programme provider, Ingeus. Codes are applied to patients to identify referrals, the process is direct and secure via NHS mail and Ingeus then contact the patient to book them on.

Participants attend thirteen 90 minute sessions over the course of 9 months and topics covered include information on TTD, lifestyle and behaviour change.

The programme started in Summer 2016 and is funded until 2019 but there are plans to look at how to embed and sustain the programme beyond this date. Current activity to promote the programme includes a targeted mail out through GP practices and marketing material has been placed in GP practices and community venues, including LCC Community Hubs, to promote the programme.

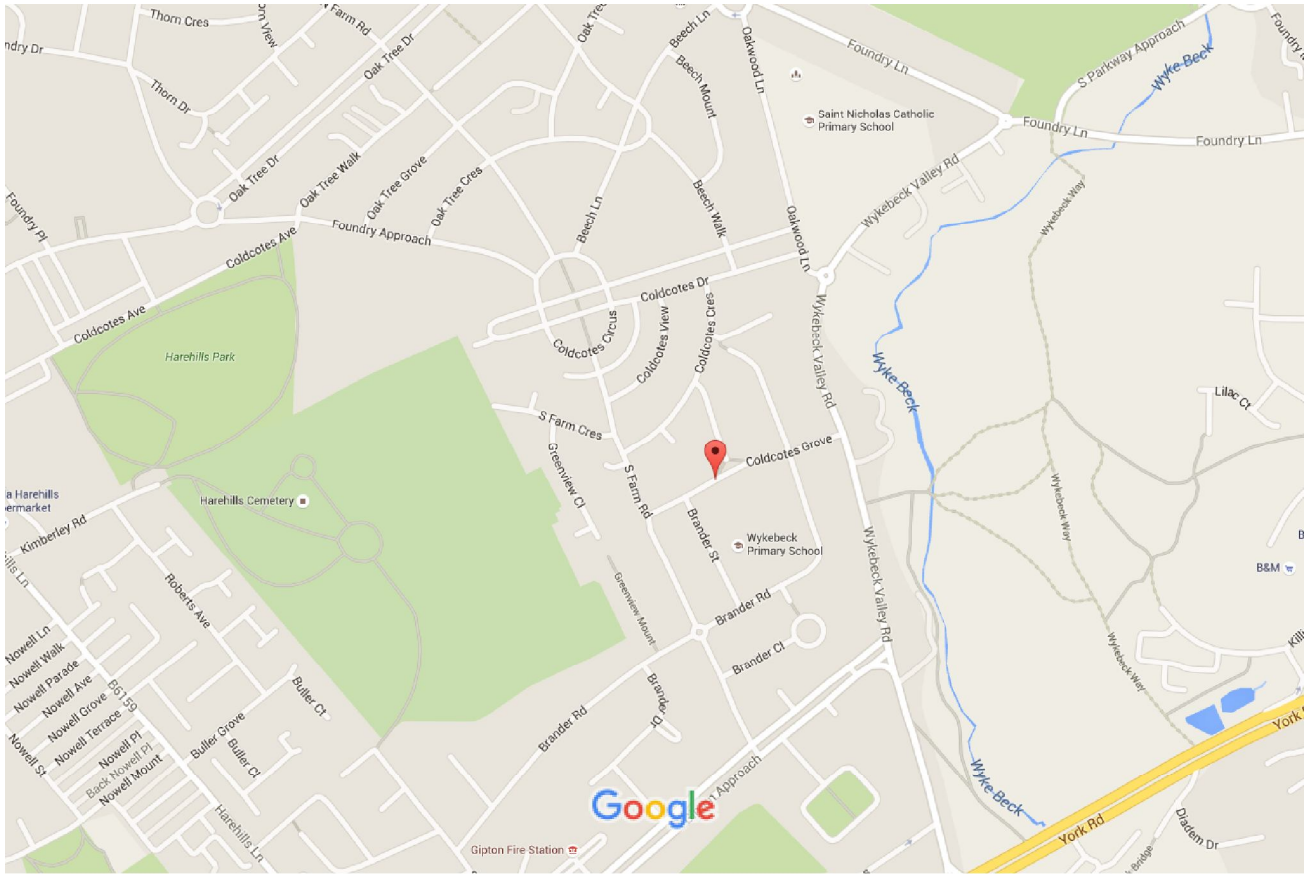
### **Choose the Cup**

April saw the start of a new pilot campaign aiming to improve the oral health of children in the city. The campaign is called "Choose the Cup" and is co-ordinated by the Children and Families Public Health team. Small plastic cups, especially designed for babies aged 6 months and above, are being distributed in areas of the city with high rates of poor oral health along with key top tips on keeping their tiny teeth healthy.

Drinking from a cup helps babies to develop the key skill of sipping which also helps with language development and starting to eat solid foods. These small cups are easy for a baby to hold and use. They also make drinking an occasion too which is particularly important if families are giving drinks containing sugar. Milk and water are the safest drinks for babies and children's teeth.

A number of practitioners and groups are distributing the cups after doing a practical demonstration of how to use them. Parents and their babies can learn to use them together. Some information is also provided about keeping teeth healthy. The project is being evaluated to look at acceptability and use. For further information please contact Jackie Moores in the Children and Families Public Health Team [jackie.moores@leeds.gov.uk](mailto:jackie.moores@leeds.gov.uk)

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